2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
April 28	April 29	April 30	1	2	3	4
					CLOSE Off-Cycle @ 10:30am	
				BW voucher cutoff @ 4pm		
			CLOSE MO # 15 (AS0)	After 4pm - Biweekly related eDocs/actions	Biweekly related eDocs will not be	Biweekly related eDocs will not be
			Biweekly Payroll Job Flag @ 5PM TIME extract @ 3PM	vill not be finalized until after the BW payroll closir (HR, BW1, BWP paygroups)	n finalized until after payroll closing (HR, BW1, BWP paygroups)	finalized until after payroll closing (HR, BW1, BWP paygroups)
5	6	7	8	9		11
				CLOSE Off-Cycle @ 10:30am		
	~ <u>Close Biweekly Payroll</u> ~ Biweekly related eDocs/actions will not be					
Biweekly related eDocs will not be	finalized until after payroll closing			~ Biweekly Vouchers Available ~		
finalized until after payroll closing	(HRR, BW1, BWP paygroups)			Account changes finalized today through the	Diversible Develop	End of Pay Period
(HR, BW1, BWP paygroups)	PAYDAY MO # 15 (AS0) 13	14	15	end of pay period will <u>not update</u> voucher 16	Biweekly Payday	18
					CLOSE Off-Cycle @ 10:30am	
	Deadline to <u>receive</u> BW1 / BWP eDocs					
	~ Monthly Vouchers Available ~ Funding changes finalized today			BW voucher cutoff @ 4pm <u>After 4pm</u> - Biweekly related eDocs/actions	Deadline to <u>receive</u> eDocs for exempt paygroup Biweekly related eDocs will not be	Biweekly related eDocs will not be
	through end of month will <u>not update</u>		Biweekly Payroll Job Flag @ 5PM	vill not be finalized until after the BW payroll closir		finalized until after payroll closing
	the May voucher.		TIME extract @ 3PM	(HR, BW1, BWP paygroups)	(HR, BW1, BWP paygroups)	(HR, BW1, BWP paygroups)
19	20	21	22	23 CLOSE Off-Cycle @ 10:30am	24	25
				Monthly related eDocs/actions will not be		
				finalized until after the payroll closing	~ <u>Close Monthly Payroll</u> ~	
	~ <u>Close Biweekly Payroll</u> ~		MO voucher cutoff @ 4pm	(Academic and Staff paygroups)	Monthly related eDocs/actions will not be	
Biweekly related eDocs will not be finalized until after payroll closing	Biweekly related eDocs/actions will not be finalized until after payroll closing	Monthly Payroll Job Flag @ 5pm	After 4pm monthly related eDocs/actions vill not be finalized until after the payroll closin	~ Biweekly Vouchers Available ~ Account changes finalized today through the	finalized until after the payroll closing (Academic and Staff paygroups)	End of Pay Period
(HR, BW1, BWP paygroups)	(HRR, BW1, BWP paygroups)	Deadline to finalize MO eDocs/actions	(Academic and Staff paygroups)	end of pay period will <u>not update</u> voucher	Biweekly Payday	,
26		28	29	30	31 CLOSE Off Orch @ 10:20am	June 1
	IU CLOSED MEMORIAL DAY				CLOSE Off-Cycle @ 10:30am	
				BW voucher cutoff @ 4pm	Biweekly related eDocs will not be	
				After 4pm - Biweekly related eDocs/actions	finalized until after payroll closing	Biweekly related eDocs will not be
	Deadline to <u>receive</u> BW1 / BWP eDocs		Biweekly Payroll Job Flag @ 5PM TIME extract @ 3PM	vill not be finalized until after the BW payroll closir (HR, BW1, BWP paygroups)	(HR, BW1, BWP paygroups) Monthly Payday	finalized until after payroll closing (HR, BW1, BWP paygroups)
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